



SANTA CLARA VALLEY
HABITAT AGENCY

Implementation Board Members

Cat Tucker, City of Gilroy

Fred Tovar, City of Gilroy

Rich Constantine, City of Morgan Hill

Jennifer Carman, City of Morgan Hill

Ann, Calnan, VTA

Barbara Keegan, Santa Clara Valley Water District

Maya Esparza, City of San Jose

Meenaxi Panakkal, City of San Jose

Mike Wasserman, County of Santa Clara

Don Rocha, County of Santa Clara

Linda J. LeZotte, Santa Clara Valley Water District

SANTA CLARA VALLEY HABITAT AGENCY

THURSDAY, MAY 16, 2019

IMPLEMENTATION BOARD MEETING

3:00 PM

MORGAN HILL CITY COUNCIL CHAMBER

17555 Peak Avenue, Morgan Hill

The regular meeting of the Implementation Board of the Santa Clara Valley Habitat Agency is hereby called for the above-described time and place. The agenda for the meetings is as follows:

CALL TO ORDER

ROLL CALL

REPORT FROM THE CHAIRS

Governing Board

Mike Wasserman

Implementation Board

Linda J. LeZotte

REPORT FROM THE PUBLIC ADVISORY COMMISSION

Walt Glines, Chair

PUBLIC COMMENTS: ITEMS NOT ON THE AGENDA

Members of the public may address the Governing Board and the Implementation Board concerning any item not on this agenda and within the respective subject matter jurisdiction of each of the Boards. The length of public comments may be limited by the Chair of each Board. With limited exceptions, the Boards are prohibited from discussing or taking action on any item not appearing on the posted agenda.

IMPLEMENTATION BOARD ACTION

CONSENT AGENDA:

1. **AGREEMENT WITH DEBRA CHROMCZAK TO IMPLEMENT THE JUVENILE WESTERN BURROWING OWL OVERWINTERING PROJECT**.....5-26
Recommended Action: Authorize the Executive Officer to sign a 7-year not to exceed agreement for \$177,514 with Debra Chromczak in partnership with the Peninsula Humane Society to implement Juvenile Western Burrowing Owl Overwintering Project

2. **PACHECO CREEK RESERVE RIPERIAN AND UPLAND PLANTING RESTORATION PROJECT CONTRACT AMENDMENT** 27-40
Recommended Action: Authorize the Executive Officer to execute an Amendment to the Agreement with Point Blue Conservation Science for the design and implementation of a riparian and upland planting restoration project at the Habitat Agency’s Pacheco Creek Reserve.

3. **RECORDS RETENTION SCHEDULE** 41-48
Recommended Action: Adopt resolution approving proposed records retention schedule.

4. **APPOINTMENT OF ABIGAIL RAMSDEN TO THE PUBLIC ADVISORY COMMITTEE**..... 49-52
Recommended Action: Approve the recommendation of the Executive Officer to appoint Abigail Ramsden, representing the environmental/conservation community, to the Public Advisory Committee (PAC) to finish the four-year term vacated by Craige Edgerton.

5. **APPROVE A 2019-2020 SALARY INCREASE FOR THE EXECUTIVE OFFICER CONSISTENT WITH THE JULY 1, 2015 CONTRACT FOR SERVICES, AMENDED JULY 1, 2018** 53-56
Recommended Action: Adopt resolution approving a 2019-2020 salary increase of 5% for the Executive Officer and award a merit bonus of 4% consistent with the provisions of the contract for services dated July 1, 2015 and amended July 1, 2018.

REGULAR BUSINESS:

6. **COYOTE RIDGE OPEN SPACE PRESERVE PONDS RESTORATION PROJECT – CONSTRUCTION CONTRACT**.....57-72
Recommended Action: Authorize the Executive Officer to execute a not to exceed \$475,000 service agreement with GoNative, Inc. for the second (construction) phase of a design build contract for the *Coyote Ridge Ponds Restoration Project*.

7. **FISCAL YEAR 2019-2020 AND 2020-2021 DRAFT ANNUAL OPERATING BUDGET**..... 73-104
Recommended Action: Review and **Recommend** adoption by the Governing Board of DRAFT Annual Operating Budget for Fiscal Year 2020 and Fiscal Year 2021.

FUTURE IMPLEMENTATION BOARD INITIATED AGENDA ITEMS:

Note: In accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to staff to place the matter of business on a future agenda.

CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Authority: Government Code 54956.8:
Property: Tilton Ranch (APNs: 764-07-005, 764-07-009, 764-07-002, 764-07-008, 764-07-003, 712-05-012, 712-17-001, 712-05-009, 712-11-003)
Agency negotiator: Edmund Sullivan
Negotiating parties: Santa Clara Valley Open Space Authority
Under negotiation: Price and terms

OPPORTUNITY FOR PUBLIC COMMENT

ADJOURN TO CLOSED SESSION

RECONVENE

CLOSED SESSION ANNOUNCEMENT

IMPLEMENTATION BOARD ADJOURNMENT

UPCOMING MEETINGS

All regular meetings of the Santa Clara Valley Habitat Agency's Governing Board and Implementation Board are held at the City of Morgan Hill Council Chamber at 3:00 p.m. unless otherwise noted

Implementation Board:

- June 20, 2019 Governing Board Meeting
- July 18, 2019 Implementation Board Meeting
- September 19, 2019 Joint Governing and Implementation Board Meeting
- November 21, 2019 Implementation Board Meeting

NOTICE

Any documents produced by the Santa Clara Valley Habitat Agency and distributed to the majority of the Governing Board and/or Implementation Board less than 72 hours prior to an open meeting, will be made available for public inspection at the Santa Clara Valley Habitat Agency's public counter located at 17575 Peak Avenue, Morgan Hill, CA, 95037 during normal business hours. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Governing Board and/or Implementation Board concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Governing Board and/or Implementation Board on any issue that is on this agenda, please complete a speaker request card and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Governing Board and/or Implementation Board, but it is very helpful. When you are called, proceed to the podium and the Chair will recognize you. If you wish to address the Governing Board and/or Implementation Board on any other item of interest to the public, you may do so by during the public comment portion of the meeting following the same procedure described above. Public comments may be limited as to time by the Board Chairperson.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Governing Board and/or Implementation Board.

Persons interested in proposing an item for the Governing Board and/or Implementation Board agenda should contact a member of the Governing Board and/or Implementation Board who may place an item on the agenda for a future Governing Board and/or Implementation Board meeting. Should your comments require Board action, your request may be placed on the next appropriate agenda. Board discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950

The time within which judicial review must be sought of the action by the Governing Board and/or Implementation Board, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Board Clerk's Office at (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.