



SANTA CLARA VALLEY  
**HABITAT AGENCY**

#### **Implementation Board Members**

**Cat Tucker**, City of Gilroy

**Daniel Harney**, City of Gilroy

**Rich Constantine**, City of Morgan Hill

**Leslie Little**, City of Morgan Hill

**Ann Calnan**, VTA

**Sylvia Arenas**, City of San Jose

**Meenaxi Panakkal**, City of San Jose

**Mike Wasserman**, County of Santa Clara

**Vice Chair Robb Courtney**, County of Santa Clara

**Chair Linda J. LeZotte**, Santa Clara Valley Water District

**Barbara F. Keegan**, Santa Clara Valley Water District

# **SANTA CLARA VALLEY HABITAT AGENCY**

## **REGULAR IMPLEMENTATION BOARD MEETING**

**THURSDAY, NOVEMBER 15, 2018**

**3:00 PM**

**MORGAN HILL CITY COUNCIL CHAMBER**

**17555 Peak Avenue, Morgan Hill**

The regular meeting of the Implementation Board of the Santa Clara Valley Habitat Agency is hereby called for the above-described time and place. The agenda for the meetings is as follows:

### **TELECONFERENCE**

Implementation Board Member Sylvia Arenas will be participating in the Implementation Board meeting via teleconference as follows:

**San Jose City Hall**

**200 E. Santa Clara Street, Wing room W302**

**San Jose CA, 95113**

The public may attend the Implementation Board meeting and will have the opportunity for public comment from the San Jose teleconference location.

### **CALL TO ORDER**

### **ROLL CALL**

### **REPORT FROM THE CHAIRS**

*Linda J. LeZotte*

**REPORT FROM THE PUBLIC ADVISORY COMMITTEE**

*Walt Glines, Chair*

**PUBLIC COMMENTS: ITEMS NOT ON THE AGENDA**

Members of the public may address the Implementation Board concerning any item not on this agenda and within the respective subject matter jurisdiction of the Board. The length of public comments may be limited by the Chair of the Board. With limited exceptions, the Board is prohibited from discussing or taking action on any item not appearing on the posted agenda.

**IMPLEMENTATION BOARD ACTION**

**CONSENT CALENDAR:**

1. **APPROVE THE MINUTES OF THE MAY 17, 2018 REGULAR IMPLEMENTATION BOARD** ..... 5-10  
**Recommended Action: Approve** minutes.
  
2. **ADMINISTRATIVE SERVICES AND PROPERTY USE AGREEMENTS WITH THE CITY OF MORGAN HILL**  
..... 11-34  
**Recommended Action: Authorize** the Executive Officer to sign a 5-year Agreement for Administrative Services and a 5-year Property Use Agreement with the City of Morgan Hill.
  
3. **APPOINTMENT OF RACHAEL KEISH TO THE PUBLIC ADVISORY COMMITTEE** ..... 35-40  
**Recommended Action: Approve** the recommendation of the Executive Officer to appoint Rachael Keish to a four-year term on the Public Advisory Committee (PAC) representing the business/development community.

**REGULAR BUSINESS:**

4. **FISCAL YEAR 2018 BUDGET REVIEW**..... 41-94  
**Recommended Action: Review and accept** the revenue and expenditures for Fiscal Year 18 FINAL, July 1, 2017 through June 30, 2018.
  
5. **APPROVAL OF AGREEMENT WITH ICF JONES & STOKES FOR BURROWING OWL PROGRAM IMPLEMENTATION**..... 95-102  
**Recommended Action: Authorize** the Executive Officer to execute a 5-year sole-source Professional Services Agreement for \$676,870 with ICF Jones & Stokes to implement the Burrowing Owl Program.
  
6. **EXECUTIVE OFFICER REPORT**  
**Recommended Action: Receive** report

**FUTURE IMPLEMENTATION BOARD INITIATED AGENDA ITEMS:**

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to staff to place the matter of business on a future agenda.

**ADJOURNMENT**

## **UPCOMING MEETINGS**

*All regular meetings of the Santa Clara Valley Habitat Agency's Governing Board and Implementation Board are held at the City of Morgan Hill Council Chamber at 3:00 p.m. unless otherwise noted*

### **Governing Board:**

- January 17, 2019 Joint Governing and Implementation Board Meeting
- March 21, 2019 Joint Governing and Implementation Board Meeting
- June 20, 2019 Governing Board Meeting
- September 19, 2019 Joint Governing and Implementation Board Meeting

### **Implementation Board:**

- January 17, 2019 Joint Governing and Implementation Board Meeting
- March 21, 2019 Joint Governing and Implementation Board Meeting
- May 16, 2019 Implementation Board Meeting
- July 18, 2019 Implementation Board Meeting
- September 19, 2019 Joint Governing and Implementation Board Meeting
- November 21, 2019 Implementation Board Meeting

## **NOTICE**

*Any documents produced by the Santa Clara Valley Habitat Agency and distributed to the majority of the Implementation Board less than 72 hours prior to an open meeting, will be made available for public inspection at the Santa Clara Valley Habitat Agency's public counter located at 17575 Peak Avenue, Morgan Hill, CA, 95037 during normal business hours. (Pursuant to Government Code 54957.5)*

## **PUBLIC COMMENT**

*Members of the Public are entitled to directly address the Implementation Board concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Implementation Board on any issue that is on this agenda, please complete a speaker request card and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Implementation Board, but it is very helpful. When you are called, proceed to the podium and the Chair will recognize you. If you wish to address the Implementation Board on any other item of interest to the public, you may do so by during the public comment portion of the meeting following the same procedure described above. Public comments may be limited as to time by the Board Chairperson.*

*Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Implementation Board.*

*Persons interested in proposing an item for the Implementation Board agenda should contact a member of the Implementation Board who may place an item on the agenda for a future Implementation Board meeting. Should your comments require Board action, your request may be placed on the next appropriate agenda. Board discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950*

*The time within which judicial review must be sought of the action by the Implementation Board, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.*

## **AMERICANS WITH DISABILITIES ACT (ADA)**

*In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Board Clerk's Office at (408) 779-7259, (408) 779-3117 (fax) or by email [michelle.wilson@morganhill.ca.gov](mailto:michelle.wilson@morganhill.ca.gov). Requests must be made as early as possible and at least two-full business days before the start of the meeting.*